

**Pacific District
Board of Directors Meeting
May 14, 2011**

The Annual Meeting for the Pacific District of USA Hockey was held on Saturday the 14th day of May 2011, at Doubletree Suites Hotel in Seattle, Washington.

Madam Chair Donna Kaufman called the meeting to order at 8:59 AM.

The following persons were present: Dick Coombs, Charlie Fuertsch, Dru Hammond, Casey Jorgensen, Donna Kaufman, Steve Laing, Natalie McEwen, Dan Rogness, Darryl Thompson, and Kevin McNaughton.

The following guests were present at the meeting: Bruce Urban – Director at Large & Player Development, Margo Dreyer – Girls’/Women’s, Steve Stevens – Referee-in-Chief, Rick Trupp – Alaska CIC, Kellie Hays – Disabled Hockey, Dennis Sorenson – AK VP Player Development.

Donna started the meeting with introducing Darryl Thompson and Kellie Hays to the board. Each person present then introduced themselves.

The chair asked for changes to the agenda.

Motion was made by Charlie Fuertsch, seconded by Dick Coombs, and unanimously approved to move the District Director topic up on the agenda, so the affiliate presidents could get together discuss if necessary during the day.

Minutes:

Motion was made by Charlie Fuertsch, seconded by Steve Laing, and unanimously approved the minutes from the Reno meeting of February 12, 2011, as amended.

Treasurers Report:

Charlie Fuertsch thoroughly reviewed the District’s financial reports that he emailed to all parties prior to the meeting. The board reviewed the balance sheet, profit & loss statement, bank account reconciliation, block grant reconciliation, boy’s development camp, girls’ development camp, Kent Festival, and tournament fees.

Charlie also recapped Bob Weldon’s recommendations and follow-up actions from his audit.

Follow-up on:

1. Close out the girl’s bank account and fold it into the District account.
2. Set up a formal financial committee.
3. Recommended getting an additional \$100,000 secondary crime and theft policy as our account exceeds \$100,000 a few times during the year.
4. Suggested putting in place a more formal policy on the Freeland grant fund.
5. Look into applying for a Sales and Usage tax exemption. Charlie looked into this and we do not qualify.
6. Institute or adopt Whistle Blower, Conflict of Interest, and Record Retention policies.

Charlie asked John Silberstein to look into purchasing an additional \$100k of crime/theft

insurance policy and advise of the cost. John suggested they further discuss at the Annual Congress.

Motion was made by Dick Coombs, seconded by Steve Laing and unanimously approved the treasurer's report.

There was discussion within the board about the Whistle Blower, Conflict of Interest, and Record Retention policies.

Motion was made by Dru Hammond, seconded by Steve Laing and unanimously approved the Whistle Blower, Conflict of Interest, and Record Retention policies with the revision on the conflict of interest as discussed.

Motion was made by Dick Coombs, seconded by Darryl Thompson and unanimously approved the Whistle Blower, Conflict of Interest, and Record Retention policies shall be posted on the District web site.

Dan Rogness discussed an issue Bob Weldon asked about himself (Dan Rogness) being an appointed member of the board. It was asked if this was conflict of interest. This might specifically be more of an issue with a single affiliate district. It doesn't seem to be an immediate issue, but the National office is asking the questions to understand which districts have District or Associate Registrars on the board in a voting position.

Block Grants

Dick Coombs advised he has all the signatures required for the submittal of the block grant funds as approved last meeting. He will submit to Jim Smith this coming week. Dick explained to the board, as there are some new members, how the block grants work, the relationship between the affiliates and the district, and the allocations from this year of \$10,868 as approved in February. Dick shared Chris Milles submitted a request for \$800, but he was late in submitting his request. Chris asked to place a standing request for \$800 within the block grant fund for Alaska referee program.

Charlie reviewed all the unspent funds for each category and affiliate of defined programs. This comes to a total of \$31,561. We have not received balance of 25% from the national office. There was additional discussion on the potential and proper use of the funds within the affiliates and district.

District Director Replacement

Dan Rogness advised Charlie Fuertsch and Donna Kaufman ran unopposed and therefore will be seated for another 3 years.

Dick Coombs term will expire June 2012. This is the first announcement and nominations need to be received by December 31st. Nominations need to be sent to Dan Rogness.

Dan suggested running an election for Casey's replacement at the same time the election as Dick's term, in lieu of a special election. Nominations would be required by December 31st, elections to take place by May 1st, with an announcement in June 2012.

Dick Coombs suggested this would not be in the best interest for the district's board. He reviewed a number of options to establish a director in the immediate future so the position could be ratified at the upcoming Annual Congress.

Casey advised the USA Hockey Board of Directors could appoint a director for the interim to temporarily fill the position until an election could be held. Donna asked how or should we provide notice to the membership. Dick indicated "typically" a board could take action to replace a member. The Pacific District board could make a recommendation and ask for USA Hockey to ratify the recommendation.

It was decided to allow the affiliates and the board to have an opportunity to think about these options. The topic will be further discussed after lunch.

Reports

Coaching Program:

Rick Trupp reviewed some of the new coaching education requirements.

New CEP requirements beginning the 2011-12 season.

- Coaches must take one clinic each year until they have their level 4 certification
- Coaches must also take an online module for the age group they are coaching; one time only
- Coaches of Tier I and II National tourney bound U14, U16, U18/U19 teams must complete level 4 in their fourth season of coaching
- Dec 31st will be nationwide deadline for being current each season

There will be three regional instructor's training camps this summer for the updated curriculum. Nearest Pacific District location will be Colorado Springs during Aug 19-21 proposed at this time.

ADM is moving to the next level. This year it will be 10 and under. They have some tentative dates for an ADM jamboree just prior to the season. This should generate some excitement for registration and a chance for coaches to see the program.

College program – There's a proposal to create a one semester, 1 or 2 credit hour course, used by colleges or universities to earn Level 1 or 2 USA Coaching Education credits. Schools using this program would need to receive pre-approval to offer this course.

Alaska Specific -

- Looking to run a coaching seminar series in Alaska for additional education to coaches using local resources
- Proposed ADM jamboree during Sep 8-10 in Anchorage to kickoff the hockey season

There's a lot of information coming out this year. Rick is considering a coaching series, maybe once a month, two hour program. Each session would be a different topic to help generate shared knowledge.

Donna Kaufman recapped Larry Bruyere's coaching report. (see attached)

Disabled Hockey

Kellie Hays introduced herself and gave a recap on disabled hockey for the Pacific District. She is going to specifically address Sled / Special hockey. The district currently has 6 special programs. Nationwide there are approximately 50. Sled hockey has 10 programs, nationwide there are approximately 90. Kelly discussed her view on the goals of the program. (see attached report)

Female Hockey:

Margo Dreyer advised the board about Michelle's request to provide a PD liaison. Margo indicated Kerry White out of Las Vegas would be willing to support this role. It will not require any travel or funding. Apparently the Pacific District is the only district who doesn't have a liaison. It was suggested the Affiliate Girls/Women's representative should be the contact for Michelle's liaison request. It was agreed by the board the affiliate contacts should be the primary contacts.

The girls'/women's section doesn't have anything special on the agenda for the Annual Congress meeting in Colorado Springs.

Player Development:

Boy's Camp

Charlie Fuertsch, Player Development Director, has been involved for quite a number of years. Charlie took a step back this year and tried to view how the camp is being run. It is his recommendation Bruce Urban continue to run the camp and Charlie would be the responsible party to the board.

Donna Kaufman reiterated Charlie is the player development director for the District. It should be his choice as to who is his administration and support staff. This is essentially the same as when Bruce ran the camp when he was a director.

Bruce Urban gave an update on the two recent boy's camp. (see attached)

Female Camp

Margo Dreyer gave a recap on the girls' camp. The buses and hotels went smoothly. Jerseys were all placed in synch bags. This seemed to expedite the check in procedure

This year they did something different for off ice. They had a person from the University of Washington for rehabilitation exercises. They also had a nutritionist from the university present, as well as a sports physiologist

Margo indicated all the letters have been sent to the all participants. She also asked if the National office was considering removing the 14 division. She also extended a thank you to all the volunteers.

Multi-District Camp

Charlie Fuertsch provided an update for the Multi-District camp and the dates. We were asked to provide a 13 year old team. As we do not have a 13 program in the player development camps, we will not be sending one. There have been a couple of players who have dropped out, but they have been able to replace all but one. Charlie will have to commit by the Annual congress. The teams play as a district. This is hosted by Mid-Am and it is sanctioned by USA Hockey.

Referee Report:

Steve Stevens thanked everyone for giving his wife her award. He stated the Pacific District had a record number of officials who have moved up in programs this last season. Steve will be holding a Level 4 clinic at the California Referee's School to be held the first weekend in August. The Pacific District had the first ever female referee camp at their girls' development camp. It was a great success. It was designed for the mid-level referees. He plans on trying to work with the special hockey program in Spokane.

Steve indicated some of the funding came from a block grant through the National office under referee development, not from the District's block grant.

Steve recapped the District and National tournaments. All the tournaments seemed to run extremely well. Steve was quite pleased and didn't receive any complaints on the referee side.

Registrar's Report:

Dan Rogness followed up on National tournaments. He was quite busy reviewing all the credentials. There were a number of coaching credential issues, but they were all resolved prior to the tournaments.

This is the first year registration can start on April 1st for the following year. Currently we have just over 3,000 registrations. Nationwide there's a 4% increase. Pacific District numbers represent approximately a 6% increase. All affiliates had an increase in players.

2010-2011 SEASON

	No. of Associations	Unclaimed	Paid Players	Unpaid Players	Total Players	Paid Coaches	Unpaid Coaches	Total Coaches	Unclaimed		
									PC Total	Plus PC Total	% of Last Year Final
Alaska	50	757	6792	836	7628	746	16	762	8390	9147	100%
California	82	3617	16709	471	17180	1133	5	1138	18318	21935	100%
Hawaii	1	5	0	0	0	0	0	0	0	5	100%
Nevada	8	316	708	26	734	35	1	36	770	1086	117%
Oregon	9	80	654	53	707	135	1	136	843	923	99%
Washington	38	1764	5332	450	5782	497	3	500	6282	8046	101%
Totals	188	6539	30195	1836	32031	2546	26	2572	34603	41142	101%

2009-2010 FINAL

	No. of Associations	Unclaimed	Paid Players	Unpaid Players	Total Players	Paid Coaches	Unpaid Coaches	Total Coaches	Unclaimed	
									PC Total	Plus PC Total
Alaska	50	545	7093	785	7878	689	3	692	8570	9115
California	84	2733	17556	498	18054	1068	0	1068	19122	21855
Hawaii	1	5	0	0	0	0	0	0	0	5
Nevada	6	208	649	26	675	49	0	49	724	932
Oregon	9	83	688	30	718	135	0	135	853	936
Washington	40	1293	5694	427	6121	534	0	534	6655	7948
Totals	190	4867	31680	1766	33446	2475	3	2478	35924	40791

There were changes (improvements) to the registration software this year. The date of birth can be locked in once the registrars have checked the birth certificate. Also when you enter a player's name it will show all the associations they are registered with in lieu of just one team.

Risk Management:

No report – John was not able to make the meeting or report submitted.

Tournaments:

Donna Kaufman asked all the directors to discuss each tournament they attended.

Charlie Fuertsch – everything went well at the tournaments he was present.

Dick Coombs / Casey Jorgensen / Margo Dreyer– Girls – In the two team division there was confusion on which overtime procedure would be used. This should be established up front. They would encourage the tournament directors to attend the Referee's meeting as well.

Donna Kaufman– Alaska tournament went well. There were some discipline hearings. Everything was ready when Donna arrived. San Jose tournament also went really well.

Dan Rogness indicated when the Pacific District hosts a National tournament; we need to make sure we have a Director at the tournament.

Bruce Urban – Pee Wee Tier II in SJ - The tournament had referees from all over the country. He and other tournament directors always participate and introduce themselves to the referee.

Bruce also discussed the checking rule. He saw a number of times where the player didn't play the puck and ended up taking themselves out of the play.

Steve Laing –The High School tournament was a successful event with 24 teams from across the country attending. Many players and family members were attending their first ever USA Hockey National Championship Tournament. The hospitality, the volunteer base, and the presence of IHIA members were awesome. (see attached report)

The 2012 High School National tournament will be March 20-25, Kerns Utah

Donna recapped the sites for next year.

Tier I 12, 14, 16 & 18 Amherst, NY

Tier II 12 and Under – Reston, VA

Tier II 14 and Under – Wayne, NJ

Tier II 16 and Under – Green Bay, WI

Tier II 18 and Under – Lansing, MI

Girls Tier II – Irving, TX

Girls Tier I and Adult Women is Marlboro, MA

District Director Discussion (Con't)

There were two ideas up for discussion; hold a special election or attempt to provide a recommendation of a single person for the USA Hockey Executive Board to ratify.

**A motion was made by Dick Coombs and seconded by Darryl Thompson to nominate Cullen Wallace to temporarily fill Casey Jorgenson's vacated seat and present to USA Hockey for ratification at the Annual Congress.
In Favor 4 / Opposed 4 - motion doesn't move forward.**

There was discussion among the board with thoughts on the process and direction for this position.

A motion was made by Charlie Fuertsch, seconded by Dru Hammond, [amended to include a time line] and unanimously approved to hold a special election to be completed by September 30, 2011. Dick Coombs offered a friendly amendment to add a time line.

Dan will send a letter out to outline timelines along with a preliminary description of the reason and process to all the association registrars.

USA Hockey Discussion

Rules:

Donna Kaufman asked the affiliates their position on the elimination of checking in the 12U youth division.

PNAHA – Will take a straw poll to get feel of affiliates
OSHA – No major opposition
CAHA – No opposition
ASHA – All on board accept one program

Dennis Sorenson and Rick Trupp indicated they believe it is a good idea. It will require parent, coaches, and referee education.

Darryl Thompson was interested in discussing the tag-up / off-side rule. Donna indicated there are three different proposals for tag-up / side-up. The most optimistic proposal to pass will be in the midgets division.

Legal Council

The subjects of the Special Meeting to be held during Annual Congress are to establish a separate Audit Committee, and to modify certain Junior Rules & Regulations to address issues raised by the Midget Junior Hockey Task Force regarding 14/15 year old players, Junior Hockey expansion, and changing the Tier III Junior Classifications.

High School

Steve Laing broached the subject of a player dual roster on a Tier team and High School team. The high school rules indicate a billeted player can not play high school hockey.

Youth Council

Donna advised the youth council did not have their April / May meeting; however, they are still working on the wording for juniors and midgets. They are also working on the Tier II National format and the team structure. There was also a lot of discussion on the ADM program and player retention. There were some discussions about teams with a single coach who gets ejected from a game.

Multi-District Meeting:

Charlie Fuertsch advised the next multi-district meeting will be in Colorado Spring during the annual congress. It is typically an open forum and format. Not set agenda. Charlie briefly explained the purpose for the multi-district meetings and the participating districts.

Bobby Freeland Grant

Natalie McEwen received two grant requests from Klamath Ice Sports Inc. and Lane Amateur Hockey Association. Natalie reviewed the two proposals with the board.

Dan Rogness received a request from Bremerton, Washington and gave it to Natalie.

Motion was made by Dru Hammond, seconded by Charlie Fuertsch to accepted the Klamath Ice Sports Inc with clarification on the paid salaries. After board discussion, the motion is withdrawn by Dru and Charlie

Motion was made by Dru Hammond and seconded by Darryl Thompson to accepted the Klamath Ice Sports Inc's request. Approved (1 – opposed)

Motion was made by Dru Hammond, seconded by Dick Coombs, and unanimously approved to accept the Lane Country's request.

Motion was made by Darryl Thompson, seconded by Dru Hammond, and unanimously approved to accepted the Bremerton's request

Natalie advised she has received a request from a program, asking if they can apply for multiple grants. They are interested in different divisions or sections, such as disabled hockey, ADM, etc. Bruce Urban indicated anyone should be able to submit an application request. It would be up to the board to approve the particular requests. Natalie indicated the particular organization is currently very aggressive and is working hard to keep their program moving in the right direction.

The board agreed organizations can submit more than one request and it will be at the board's discretion to approve the requests.

Charlie Fuertsch gave a recap to the board on the funds available within the grant allocations. He advised the board there is still \$5,000 from the original block grant from the Pacific District toward the start-up of the Bobby Freeland grant program.

Motion was made by Steve Laing, seconded by Dru Hammond, and unanimously approved to allocate \$5,000 (from the original Pacific District Hockey Block Grant) in seed money to allocate it toward disabled hockey along with one Bobby Freeland Grant of \$2,500 for a total of \$7,500.

There was also discussion among the board on how to increase association's participation in applying for the Bobby Freeland grant. It was suggested the yearly amount of the program be added to the Mid-Annual (October) meeting.

Natalie stated she has indicated to the different organizations requesting grant funds; they would receive 60% of the funds up front and 40% paid once the program is complete and receipts are submitted with a written report. Similar to how USA Hockey handles their block grant funds.

Old Business

Steve Laing has the Pete and Andy Anderson bios, he is still looking for the Dempsey's bio. Dan Rogness has a bio for Dempsey and thought he had passed it along. He still has a copy and will email to Steve. Donna briefly explained the reason behind the Anderson awards.

The Guidebook will now incorporate the new Whistle Blower, Conflict of Interest, Record Retention policies, and the Anderson Bios. Information will be updated for presentation to the board at the October meeting.

District Policy for Select Camps

Charlie Fuertsch presented a written policy. He wanted to be careful to provide good guidance without restricting the program, but allow them to manage it effectively. Margo provided comments to help address particular issues that might apply for the female program.

The board reviewed the wording and clarified the different terminology. The areas of camp personnel and refund policies were also addressed.

Motion was made by Darryl Thompson, seconded by Steve Laing and unanimously approved the District Development Camp policies (attached)

Dick Coombs and Margo Dreyer presented a couple of requests for reimbursement of funds from the girl's evaluation camp. One request was due to school choir issue and the other was due to school attendance. One cancelation was on May 1 and the other was April 15. It was determined Dick Coombs and Margo Dreyer will make the final decision.

New Business

Tournament Bids

Donna Kaufman reviewed all the proposals supplied to Dan Rogness.

Motion was made by Darryl Thompson, seconded by Natalie McEwen, and unanimously approved the girls' tournaments be awarded to the Ice Breakers, Fairbanks, Alaska.

Motion was made by Steve Laing, seconded by Dru Hammond, and unanimously approved the 16 / 18 Tier I tournaments be awarded to the LA Kings.

Motion was made by Steve Laing, seconded by Natalie McEwen and unanimously approved the 12 / 14 Tier I tournaments be awarded to Semi Valley Iceoplex, California.

As for the determination for the Women's B & C tournament, the board will research and determine the location in a couple of weeks and finalize at the Annual Congress in June.

Motion was made by Darryl Thompson, seconded by Dick Coombs and unanimously approved the girls' tournaments on February 23-26, with the coaches meeting on February 22, 2012.

Motion was made by Steve Laing, seconded by Natalie McEwen and unanimously approved the youth tournaments on March 8 – 11, with the coaches meeting on March 7, 2012.

Future Meetings:

The next Board of Directors meeting will be October 15, 2011 in Seattle, Washington. Dan Rogness shall advise us of the hotel arrangements. It will be at the Double Tree Suites, here in Seattle, Washington.

Board Member Comments:

Donna Kaufman thanked everyone for coming. No other board members had a comment to add.

Motion was made by Charlie Fuertsch, seconded by Dru Hammond and unanimously approved to move into Executive Session at 5:12pm.

General meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kevin McNaughton', written in a cursive style.

Kevin McNaughton

USA Hockey
Pacific District 2011 Spring Meeting
Seattle, WA

I apologize for not being able to attend the meeting, but I did want to send along some information regarding the coaching education program and how we are going to be administering things as the LTAD and ADM are developed and implemented.

- A) **Training of CEP staff** – There will be many changes in the curriculum and how we will be delivering the material starting this Fall, so the CEP staff is being asked to attend a training weekend in Colorado Springs in August to be given the new material. They will also be given instruction regarding how the material is to be delivered.
- B) **Scheduling of clinics** – As a result of the pending changes, we are not being allowed to schedule any CEP coaching clinics until after Sept. 1st. That includes the Level IV clinic which will likely take place sometime in Sept in Las Vegas.
- C) **Some of the changes taking place** –
 - 1) Coaches will only be allowed to attend one CEP clinic per year
 - 2) Coaches will be required to attend a clinic every year. Some of the required clinics will become on-line courses depending on the coaches' level.
 - 3) Age specific on-line clinics are being developed to provide more pertinent material for coaches as they change from age level to age level.
 - 4) With the added attention now being given to concussions, new material is being made available for coaches.
- D) **Peewee Checking Issue** – For what it's worth, there has been much discussion regarding the issue of removing checking from the Peewee Level. The biggest misconception is that body contact is not going to be allowed and the reverse is actually true. If the measure passes, coaches will be instructed to encourage body contact at the younger levels to teach players how to protect the puck and consequently themselves. It will encourage playing the body, while eliminating the open ice check and the direct checking into the boards. The issue will be, as always, the education of coaches, parents, players and of course referees.

I will have much more information after the Annual Congress I am sure.

Larry Bruyere
USA Hockey
Pacific District CIC

Pacific District
Disabled Hockey Report
May 14, 2011

Current Programs

Nationwide, Special Hockey currently has 50+ programs, comprised of over 100 teams. We've identified 6 Special Hockey programs in the Pacific District:

CA - Los Angeles	Contact: Rita Eagle, California Condors
CA - Pasadena	Contact: Pasadena Maple Leafs
CA - Oakland/San Jose Ice	Contact: David Hicks
OR - Eugene	Contact: Kellie Hays, Eugene Jr. Generals
OR - Portland (devt)	Contact: Bryan Roeder
WA - Spokane/Gonzaga	Contact: Dr. Mark Derby, Gonzaga Bulldogs

Nationwide, Sled Hockey has approximately 90 programs, with 10 Sled Hockey programs in Pacific District, in various stages of development:

CA - San Diego	Contact: Tricia Betts
CA - Ontario	Contact: Todd and Christie Jenkins, Arctic Wildcats
CA - Oakland/San Jose	Contact: Trooper Johnson, Melissa
CA - Sacramento	Contact: Ray Free, Sacramento Lightning
OR - Eugene (devt)	Contact: Kellie Hays, Eugene Jr. Generals
OR - Portland (devt)	Contact: Ben Stadey /Jim Keene
NV - Las Vegas	Contact: Barbara Chambers, Paralympic Sport Club
NV - Reno	Contact: April Wolfe
AK - Anchorage	Contact: Jeff Dick, Alaska Avalanche
WA - Seattle (devt)	Contact: Kody Doty +

Goals

- Identify existing programs and determine USA Hockey registration status, best ways to assist in growth.
- Target new locations for development.
- Enhance the communication between the programs, helping programs to access resources.
- Special: Develop regional tournaments.
- Sled: Develop a league format in the West.

Where Help Is Needed

- Help identify more existing Special/Sled programs to build network.
- Communicate information regarding programs, contacts, grants, opportunities
- Disabled hockey requires equipment for youth *and adults* so programs are often looking for equipment at discounted rates.

Pacific District
Disabled Hockey Report
May 14, 2011

Upcoming Tournaments/Workshops

Special:

SHI - Special Hockey 2012 London
ASHA - USA Hockey Disabled Festival 2012 location tba
West Coast/Local: Utah proposed for this year

Sled:

Train the Trainer clinic in Las Vegas, October 8,9,10, with U.S. and Canadian teams
USA Hockey Disabled Festival 2012, location TBA

Resources

Special:

Implementation Guide (downloaded online) by Tracy Tucker in Colorado
National Conference Calls
ASHA grants
New United Commercial Travelers (UCT) Association partnership

Sled:

Paralympics Sled Hockey Manual 177 pages
West Coast Conference Call facilitated by Norm Page and JJ O'Connor
Lend-a-sled (clinics) and Sled Grant (programs)
Coaching Manual and DVD coming out soon

Kellie Hays
kelliemhays@gmail.com
541.954.5644

2011 Pacific District Select Camp

Final Report

This is the 13th year of the combined central camp and the 6th year in a row to be held at the Kent Valley Ice Centre in Kent, WA. Over the two weekends there were over 300 participants in the four age groups, 1994 – 1997.

Players arrive on Thursday night for an orientation to the camp and begin on ice activities on Friday morning with the final skate on Sunday morning. The hotel used was the Hawthorn Suites which is located approximately 3 miles from the rink. The hotel is ideal for our use as it is located in an industrial/business area so there really is no where for the boys to escape and potentially find trouble. They also have pretty much of a full breakfast which is included in the cost of the hotel.

The first weekend had the 1996 and 1997 birth year players. This is always interesting as the younger age group is there for the first time. While there is quite a bit of talent there it is always fun to see how they react to the camp environment. On Friday night we held a seminar for each age group. Curt Castagna from California came back for the second year in a row presenting his "Opportunities in Hockey". This is a great presentation as it provides some insight to the players about what they need to start thinking about entering high school. All of the 1997's have yet to enter high school and most all of the 1996's are freshmen. There were approximately 30 to 40 parents at the two seminars. That was far more than we have had in the past.

The first weekend went off without hardly an issue. The players pretty much behaved themselves in spite that over half of them were there for the first year. The competition as always was extremely competitive. The evaluators had a very difficult time making the selections, especially when it came down to selection of each of the Kent Festival teams.

Each weekend had a dryland session scheduled for each of the age groups. For the last 5 years we had two high quality ladies from Vancouver, Canada run our dryland session. Their background and business is in the field of athlete conditioning so it was perfect to have them involved. This year for reasons uncontrollable by them, they were not able to participate. We scrambled a bit and ended up using two different local guys who are involved in the same type of business. It worked well for the boys and all gave high marks for what they received. Next year may present us with a difficult decision on who to bring for that part of the camp.

The second weekend had the 1994 and 1995 birth year participants. More than half of these players were here for either their 3rd year in a row or 4th year depending on their age. The format was the same as the first weekend except there was not a Kent Festival team at either age group. The competition here I believe was even tougher than the first weekend, primarily because at the older age groups there are less spots to move onto the National Camps.

I would like to say that the weekend was uneventful, but as all of you know it was not. The theft issue is an ongoing investigation and no one knows at this time when it will all wash out.

The one thing that I am glad to say in this report that this year is that Lynn and I had a lengthy discussion about previous years and attempting to make some improvements. That is how the personal player bag came about. Each player was provided their own bag to use for the weekend and keep as their own for all their personal valuables. They were to place their valuables in the bag with their name and give them to the team leader who took them to the bench. As you all know, some players took advantage of that bag and some did not. Unfortunately a person took advantage of that and decided that some of those valuables belonged to him.

As a whole, the evaluators got along very well. Most of them are seasoned veterans and have worked these camps in the past. It is always a difficult task but in the end they manage to get the job done without any blood on the table. I can also say the same about the Team Leaders. They all gave of their time and stuck to the task with just one exception that I can allude to in an Executive Meeting if necessary. Again, some of the Team Leaders are repeats which makes my job a lot easier.

I would like to thank Donna and Charlie for their personal involvement at the camp. Charlie was there for the first weekend and Donna was there for both weekends. Mike Sullivan volunteered this year as a Team Leader, a function that he had done in one of the prior years. My thanks to him as well. Dan Rogness, my permanent airport runner, clock starter, champion crossword puzzler, and just all around do whatever needs to be done, thanks. He has been there all 13 years and if necessary I hope for another 13. Thanks to Dru for ordering the NCAA Guides even though it appears they never arrived. Not her fault as she started the process early but evidently the NCAA Clearing House never processed the order. Either that or they will arrive this weekend. Go figure.

All in all except for the one major incident I believe this was one of the best Camps that I have been involved in. It is my desire to continue working the camps. I have been a Pacific District person in one way or another for over 20 years. Even though I now live in another district I still feel like I am part of the Pacific. Always was and always will be.

Respectfully,

Bruce Urban
Pacific District Camp Administrator



Steve Laing, President, California Amateur Hockey Association

2011 USA Hockey National HS Championship Pacific District Report

The 2011 USA Hockey National High School Championship, in its 2nd year, was held in Bensenville, IL. March 23rd - 27th. The tournament was a successful event with 24 teams from across the country attending. When it was all said and done, New Trier (IL) won the championship game 3-0 over Southlake Carroll (TX) for their second straight national title.

With Bob Mathson at the helm having several conference calls throughout the year and many e-mail dialogs, the national championship went off without a hitch and was enjoyed by all. Many players and family members were attending their first ever USA Hockey National Championship Tournament.

I have to commit on the hospitality that was served up during the 5-day event. Not only was the food that was served awesome, but the volunteer base and the presence of IHIA members and their Executive Director Paul Jakubowski was second to none. On behalf of the High School Section, thank you.

As to penalties and game misconducts, the Disputes Hearing Committee heard 1 of 4 appeals that was filed. 3 of the appeals were withdrawn after reviewing official reports and speaking with some committee members. Here are some trivia facts from the tournament;

- # of games played - 43
- # of penalties called - 612
- # of penalties per game - 14.23 Average
- # of misconducts - 20
- # of game misconducts - 20
- # of match penalties - 1

2012 High School National Championships will be held March 20th - 25th, in Kearns, Utah.

Yours in Hockey,

Steve Laing
National Tournament Director
High School Section Member
Pacific District Director

Pacific District Select Player Development Camp Policy

Purpose. The goal of the Pacific District Select Player Development Camps ("District Camps") is to identify and select the most competitive boys and girls, ages 14, 15, 16 and 17, to represent the Pacific District ("District") at the USA Hockey Player Development Camps and such other development camps / festivals as may be approved by the District.

Player Eligibility. To be eligible to participate in the Affiliate Tryout Camps and the District Camps, a player shall meet United States citizenship requirements as defined by USA Hockey. In addition, the permanent residence of an eligible player must be in one of the District Affiliates. Eligible players are expected to attend the Affiliate Tryout Camp in the Affiliate in which they are playing and may participate in the tryout camp of only one Affiliate.

District Camp Allocations. The District Player Development Administrator shall establish allocations ("Allocations") for each Affiliate and shall provide the Allocations to the Affiliates at the fall District Board meeting.

Affiliate Tryout Camps. Each affiliate is required to conduct a tryout camp, at every age level for which USA Hockey has a national player development camp, to evaluate and select players who will advance to the District Camps. The format of the Affiliate Tryout Camps is to be presented to the District Board at its fall meeting. The Affiliate tryout camps shall occur no later than the last full weekend in January. With the prior approval of the District Player Development Administrator, Affiliates may conduct combined camps. In conducting the Affiliate Tryout Camps the Affiliates, shall use the registration software approved by USA Hockey for the National development camps.

Affiliate Selections. Each Affiliate shall, based on their individual Allocations, email a list of players selected to advance to the District Camps, including alternates, ("Selection List") to the District Player Development Administrator no later than seven (7) days after the conclusion of their respective Affiliate Tryout Camps.

Injured players who are not able to attend the Affiliate Tryout Camps are to be evaluated by the Affiliate to be included or excluded from the Affiliate's Selection List. The same process shall apply to any player that resides in the Affiliate but plays in another USA Hockey affiliate or district, or in another country. The Affiliate shall also provide the District Player Development Administrator a list of injured players and/or players playing elsewhere that were not included in the Selection List. This will assist the Player Development Administrator in ensuring that a candidate does not attempt to circumvent the decisions of the Affiliate.

At-Large Selections. The District Player Development Administrator shall have the ability to identify, and select for invitation to the District Camp, qualified at-large candidates who otherwise were not included in the Affiliates Selection Lists.

District Camps. The District shall conduct a tryout camp, at every age level for which USA Hockey has a national player development camp, to evaluate and select players who will advance to the USA Hockey Player Development Camps. The District tryout camps shall occur no later than the second full weekend in May. In conducting the District Development Camps the Affiliates, shall use the registration software approved by USA Hockey for the National development camps.

Each Affiliate shall provide one evaluator ("Evaluator") per age group and may designate the same Evaluator for multiple age groups for the Boys District Camp and for two age groups for the Girls District Camp. The District Player Development Administrator may appoint up to three (3) additional Evaluators per camp from the USA Hockey National Office or college coaches. The District Player Development Administrator, or his/her designee, shall be the chair of each evaluation age group. Each Affiliate shall also provide the following Development Camp staff:

1. Boys District Camps: one (1) Team Leader per each age group for Alaska, California and Washington and one (1) Team Leader per each two age groups for Nevada and Oregon.
2. Girls District Camps: two (2) coaches from each of Alaska, California, Nevada, Oregon and Washington.
3. Additional support staff as determined by the District Player Development Administrator.

Should an Affiliate fail to provide an Evaluator, coach or team leader, the District Player Development Administrator may fill such vacancies as needed.

District Selections. The District Evaluation Teams shall prepare a list of players that are selected to advance to the USA Hockey Development Camps, including alternates, based on the allocations provided by USA Hockey. The decision of the Evaluation Team is final and no changes can be made to the list. The District Evaluation Teams shall also select additional players to attend such other development camps / festivals as may be approved by the District.

Injured candidates and candidates playing outside the District, who are not able to attend an Affiliate Tryout Camp, may request a direct spot on the District selection list of players advancing the USA Hockey Development Camps. The District Player Development Administrator will assist candidates playing outside the District to participate in a tryout in the district or affiliate where he/she is playing. This evaluation will be used in the District Camp selection process. There is no guarantee that the injured candidate or candidate playing outside the District will be given a District spot to the National camp regardless of his/her prior years' performance. In addition, consideration will be given to any Affiliate recommendation provided for such a candidate.

District Camp Cancellations. Cancellations received on or before March 15 will receive a cash refund less a \$100 administration fee. After March 15, no refund will be issued except for misfortune, injury or illness. A doctor's note may be required for injury or illness. The District Player Development Administrator may consider a credit under these circumstances and reserves the right to make the final

decision in this regard. Affiliate Tryout Camp cancellations are subject to the respective Affiliate cancellation policy.

Adopted: May 14, 2011

PACIFIC DISTRICT, USA HOCKEY

Whistleblower Policy

This **Whistleblower Policy** of the Pacific District, USA Hockey ("Pacific District"): (1) encourages board members, staff and volunteers to come forward with credible information on illegal practices or serious violations of adopted policies of the Pacific District; (2) specifies that the Pacific District will protect the person from retaliation; and (3) identifies where such information can be reported.

1. **Encouragement of reporting.** The Pacific District encourages complaints, reports or inquiries about illegal practices or serious violations of the Pacific District's policies, including illegal or improper conduct by the Pacific District itself, by its leadership, or by others on its behalf. Appropriate subjects to raise under this policy would include financial improprieties, accounting or audit matters, ethical violations, or other similar illegal or improper practices or policies. Other subjects on which the Pacific District has existing complaint mechanisms should be addressed under those mechanisms. This policy is not intended to provide a means of appeal from outcomes in those other mechanisms.
2. **Protection from Retaliation.** The Pacific District prohibits retaliation by or on behalf of the Pacific District against board members, staff or volunteers for making good faith complaints, reports or inquiries under this policy or for participating in a review or investigation under this policy. This protection extends to those whose allegations are made in good faith but prove to be mistaken. The Pacific District reserves the right to discipline persons who make bad faith, knowingly false, or vexatious complaints, reports or inquiries or who otherwise abuse this policy.

Insofar as possible, the confidentiality of the whistleblower will be maintained. However, identity may have to be disclosed to conduct a thorough investigation, to comply with the law and to provide accused individuals their legal right of defense.

3. **Where to report.** Complaints, reports or inquiries may be made under this policy on a confidential or anonymous basis. They should describe in detail the specific facts demonstrating the basis of the complaints, reports or inquiries. They should be directed to the Pacific District's Chair of the Board of Directors or Treasurer immediately; if both of those persons are implicated in the complaint, report or inquiry, it should be directed to the Secretary. The Pacific District will conduct a prompt, discreet, and objective review or investigation. Directors, staff or volunteers must recognize that the Pacific District may be unable to fully evaluate a vague or general complaint, report, or inquiry that is made anonymously.

Adopted: May 14, 2011

PACIFIC DISTRICT, USA HOCKEY

Conflict of Interest Policy

It is in the best interest of the Pacific District, USA Hockey ("Pacific District") to be aware of and properly manage all conflicts of interest. This **Conflict of Interest Policy** is designed to help board members, staff and volunteers of the Pacific District identify situations that present possible conflicts of interest and to provide the Pacific District with a procedure whereby such potential conflicts may be reviewed by an appropriate party when necessary. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

1. **Conflicts of Interest Defined.** In this Policy, a person with a conflict of interest is referred to as an "Interested Person." For purposes of this Policy, the following circumstances shall be deemed to create a Conflict of Interest:
 - a. A director, officer, staff or volunteer, including a board member (or family member of any of the foregoing) is a party to a contract, or involved in a transaction with the Pacific District for goods or services.
 - b. A director, officer, staff or volunteer, (or a family member of any of the foregoing) has a material financial interest in a transaction between the Pacific District and an entity in which the director, officer, staff or volunteer, or a family member of the foregoing, is a director, officer, agent, partner, associate, employee, trustee, personal representative, receiver, guardian, custodian, or other legal representative.
 - c. A director, officer, employee or volunteer, (or a family member of the foregoing) is engaged in some capacity or has a material financial interest in a business or enterprise that competes with the Pacific District.

Other situations may create the appearance of a conflict, or present a duality of interests in connection with a person who has influence over the activities or finances of the Pacific District. All such circumstances should be disclosed to the board or staff, as appropriate, and a decision made as to what course of action the organization or individuals should take so that the best interests of the Pacific District are not compromised by the personal interests of stakeholders in the organization.

Gifts, Gratuities and Entertainment. Accepting gifts, entertainment or other favors from individuals or entities can also result in a conflict or duality of interest when the party providing the gift/entertainment/favor does so under circumstances where it might be inferred that such action was intended to influence or possibly would influence the interested person in the performance of his or her duties. This does not preclude the acceptance of items of nominal or insignificant value or entertainment of nominal or insignificant value which are not related to any particular transaction or activity of the Pacific District.

2. **Definitions.**

- a. A "Conflict of Interest" is any circumstance described in Part 1 of this Policy.
- b. An "Interested Person" is any person serving as an officer, member of the Board of Directors, staff or volunteer of the Pacific District or a major donor to the Pacific District or anyone else who is in a position of control over the Pacific District who has a personal interest that is in conflict with the interests of the Pacific District.
- c. A "Family Member" is a spouse, parent, child or spouse of a child, brother, sister, or spouse of a brother or sister, of an Interested Person.

d. A "Material Financial Interest" in an entity is a financial interest of any kind, which, in view of all the circumstances, is substantial enough that it would, or reasonably could, affect an Interested Person's or Family Member's judgment with respect to transactions to which the entity is a party.

e. A "Contract or Transaction" is any agreement or relationship involving the sale or purchase of goods or services, the providing or receipt of a loan or grant, the establishment of any other type of financial relationship, or the exercise of control over another organization. The making of a gift to the Pacific District is not a Contract or Transaction.

3. **Procedures.**

a. Prior to board or committee action on a Contract or Transaction involving a Conflict of Interest, a director or committee member having a Conflict of Interest and who is in attendance at the meeting shall disclose all facts material to the Conflict of Interest. Such disclosure shall be reflected in the minutes of the meeting. If board members are aware that staff or other volunteers have a conflict of interest, relevant facts should be disclosed by the board member or by the interested person him/herself if invited to the board meeting as a guest for purposes of disclosure.

b. A director or committee member who plans not to attend a meeting at which he or she has reason to believe that the board or committee will act on a matter in which the person has a Conflict of Interest shall disclose to the chair of the meeting all facts material to the Conflict of Interest. The chair shall report the disclosure at the meeting and the disclosure shall be reflected in the minutes of the meeting.

c. A person who has a Conflict of Interest shall not participate in or be permitted to hear the board's or committee's discussion of the matter except to disclose material facts and to respond to questions. Such person shall not attempt to exert his or her personal influence with respect to the matter, either at or outside the meeting.

d. A person who has a Conflict of Interest with respect to a Contract or Transaction that will be voted on at a meeting shall not be counted in determining the presence of a quorum for purposes of the vote.

e. The person having a conflict of interest may not vote on the Contract or Transaction and shall not be present in the meeting room when the vote is taken, unless the vote is by secret ballot. Such person's ineligibility to vote shall be reflected in the minutes of the meeting. For purposes of this paragraph, a member of the Board of Directors of the Pacific District has a Conflict of Interest when he or she stands for election as an officer or for re-election as a member of the Board of Directors.

f. Interested Persons who are not members of the Board of Directors of the Pacific District, or who have a Conflict of Interest with respect to a Contract or Transaction that is not the subject of Board or committee action, shall disclose to the Chair, or the Chair's designee, any Conflict of Interest that such Interested Person has with respect to a Contract or Transaction. Such disclosure shall be made as soon as the Conflict of Interest is known to the Interested Person. The Interested Person shall refrain from any action that may affect the Pacific District's participation in such Contract or Transaction.

In the event it is not entirely clear that a Conflict of Interest exists, the individual with the potential conflict shall disclose the circumstances to the Chair or the Chair's designee, who shall determine whether full board discussion is warranted or whether there exists a Conflict of Interest that is subject to this policy.

4. **Confidentiality.** Each director, officer, employee and volunteer shall exercise care not to disclose confidential information acquired in connection with disclosures of conflicts of interest or potential conflicts, which might be adverse to the interests of the Pacific District. Furthermore, directors, officers, employees and volunteers shall not disclose or use information relating to the business of the Pacific District for their personal profit or advantage or the personal profit or advantage of their Family Member(s).

5. **Administration of Policy.** Each board member, staff and volunteer shall be provided with and asked to review a copy of this Policy and to acknowledge in writing that he or she has done so.

a. Annually each director, officer, employee and volunteer shall complete a disclosure form identifying any relationships, positions or circumstances in which he or she is involved that he or she believes could contribute to a Conflict of Interest.

b. This policy shall be reviewed annually by each member of the Board of Directors. Any changes to the policy shall be communicated to all staff and volunteers

6. **Acknowledgement of Conflict of Interest Policy.** The undersigned hereby acknowledges that he or she has read the Pacific District Conflict of Interest Policy, has had an opportunity to ask any questions that he or she may have about the policy, and understands and agrees to comply with the policy.

Signature: _____ Date: _____

Print Name: _____

Position: _____

Adopted: May 14, 2011

PACIFIC DISTRICT, USA HOCKEY

Record Retention Policy

Policy. The Pacific District, USA Hockey ("Pacific District") shall retain records in an orderly fashion for time periods that comply with legal and government requirements.

Record Retention Guidelines. The following holding periods shall be used for the maintenance of the documents listed below:

Accounting Records

Accounts Payable	7 Years
Accounts Receivable	7 Years
Audit Reports	Permanent
Chart of Accounts	Permanent
Depreciation Schedules	Permanent
Expense Reports	7 Years
Financial Statements (Annual)	Permanent
Fixed Asset Purchases	Permanent
General Ledger and General Journals	Permanent
Loan Payment Schedule	7 Years
Purchase Orders & Correspondence	7 Years
Purchase Requisitions	2 Years
Tax Returns and Working Papers	Permanent
Trial Balances (Annual)	Permanent

Bank Records

Bank Reconciliations	3 Years
Bank Statements	7 Years
Canceled Checks	7 Years
Checks for Capital Purchase & Important Contracts	Permanent
Electronic Payment Records	7 Years

Petty Cash Vouchers

3 Years

Corporate Records

Board Minutes

Permanent

Bylaws, Articles of Incorporation

Permanent

Business Licenses

Permanent

Contracts – Major

Permanent

Legal & Tax Correspondence

Permanent

Contracts – Minor

Life + 4 Years

Insurance Policies, Accident, Claims

Life + 4 Years

Adopted: May 14, 2011