

**Pacific District  
Board of Directors Meeting  
February 12, 2011**

The Spring Meeting for the Pacific District of USA Hockey was held on Saturday the 12<sup>th</sup> day of February 2011, at The Silver Legacy Hotel in Reno, Nevada.

Madam Chair Donna Kaufman called the meeting to order at 9:04 AM.

The following persons were present: Dick Coombs, Charlie Fuertsch, Dru Hammond, Casey Jorgensen, Donna Kaufman, Steve Laing, Natalie McEwen, Dan Rogness, Mike Sullivan, Cullen Wallace and Kevin McNaughton.

The following guests were present at the meeting: Bruce Urban – Director at Large & Player Development, Larry Bruyere – Coach in Chief, Margo Dreyer – Girls’/Women’s, Steve Stevens – Referee-in-Chief, Connie Hardwick – Alaska Associate Registrar, Vada Burrow & Wendy Goldstein – California Associate Registrars.

Dan Rogness introduced Vada Burrow & Wendy Goldstein, the new California registrars, replacing Turi Daniels.

The chair asked for changes to the agenda.

Charlie to report on Audit and Policies

Appointment of Disabled Hockey Representative

**Minutes:**

**Motion was made by Charlie Fuertsch, seconded by Dick Coombs, and unanimously approved the minutes from the Seattle meeting of October 16, 2010, as amended.**

**Treasurers Report:**

Charlie Fuertsch thoroughly reviewed the District’s financial report that he emailed to all parties prior to the meeting. He reviewed the balance sheet, profit & loss statement, bank account reconciliation, block grant reconciliation, boy’s development camp, girl’s development camp, and district playoff fees.

Charlie advised that Bob Weldon with USA Hockey audited the Pacific District financial reports. Charlie feels we did very well. Bob had only a few recommendations.

1. Close out the girl’s bank account and fold it into the District account.
2. Set up a formal financial committee.
3. Recommended getting an additional \$100,000 secondary crime and theft policy as our account exceeds \$100,000 a few times during the year.

Bob also suggested we put in place a more formal policy on the Freeland grant fund. He also thought we should look into applying for a Sales and Usage tax exemption. Charlie Fuertsch briefly looked into this exemption within California. It doesn’t appear the Pacific District would be eligible for the exemption.

Charlie indicated he filed the Federal Tax Return on time. It was due January 15<sup>th</sup>. He also filed the list of officers with the State of Nevada that’s due in February.

Charlie stated the IRS is requiring some new questions to be answered on the Tax Forms. The forms ask if the organization has a Whistle Blower, Conflict of Interest, and Record Retention policies in place.

**Motion was made by Dick Coombs, seconded by Mike Sullivan and unanimously approved the treasurer's report.**

Steve Laing asked about these policies. Charlie stated these are not required at this time, but believes in the future there will be a requirement. Charlie had emailed a copy of these suggested policies for the board to review. The board should consider adopting these at the May meeting.

### **Block Grants**

Dick Coombs brought up the previous conversation about separating the block grant funds back to the affiliates. Dick asked all the presidents about their affiliates' position. All the Affiliate Presidents want to continue to collectively apply for the block grant as a District. Dick reminded them the request is due April 1<sup>st</sup>. He will send out an email reminder. Dick would like to have the Affiliate's reports back by March 1<sup>st</sup>, so he has time to generate the required paperwork.

Steve Laing indicated the affiliate presidents are on board with contributing with the same 30% as last year. This is approximately \$10,868. Charlie suggested we rescind the allocation for the coaching program, as Larry's coaching budget has giving money back to USA Hockey.

**Motion was made by Dick Coombs, seconded by Steve Laing and unanimously approved to rescind the previous and current year's coaching block grant funds, the money will be held in reserve.**

Steve Laing indicated the Affiliate presidents are considering allocating these excess funds to be contributed to the upcoming Multi-District camp.

Steve reviewed the Affiliate President's thoughts for the 2011/2012 Block Grants allocation of the \$10,868 for the District programs.

- Multi-District Teams (2) \$4,000 (w/ an additional \$2,000 match from the PD General funds)
- Referee Program \$3,000
- Contingency Account \$3,800
  - Disabled (\$2,000) – once a representative and budget are in place
  - Extra as submitted (\$1,800)

Any district program will be able to come back to the board and request money from the block grant allocation should they need the support. Self-funding programs should not need the backing of the block grants.

### **Reports**

#### **Coaching Program:**

Larry Bruyerre recapped his coaching report. (see attached)

Larry asked about the board's position on the ADM program. The Affiliate presidents recapped their position on the ADM program. The District has advised the National office, the ADM program is in the affiliates hands at this time. The Pacific District is not going to mandate the

ADM program to its affiliates. It doesn't appear the affiliates will be mandating the program within their program, but most organizations are adopting the concept. It is believed that if the program isn't mandated it may only be temporary.

Cullen Wallace asked Larry about the Level IV coaching program. Larry stated once you reach this level, you only have to take the age appropriate material modules. Larry and Cullen also discussed the District's policy on issuing coaching waivers. Cullen still thinks it's important for coaches go to the Level I, and maybe II, clinics. There are important safety topics discussed at these clinics.

**Female Hockey:**

Margo Dreyer presented her report to the board. (see attached)

Margo revisited Michelle Amidon's request to have an affiliate ADM representative. The district board is unsure why Michelle is requesting this position or its responsibilities. Margo was requested to ask Michelle for the representative's responsibilities and share it with the board.

**Referee Report:**

Steve Stevens indicated BJ Ringrose is assisting Matt Leaf, at the National office, with many of his roles and thereby relieving some work load. He has made some changes to the web on the official's portion. Steve believes this has been a positive impact.

Steve indicated he and his team are ready for the district tournaments. Unfortunately there was low numbers for local officials in some areas. He will be required to bring in officials.

Steve reminded the board, they would be hosting a female officials camp within the female select camp. They are working to develop the middle group of female referees. The PD officials are also going to participate in the Global Showcase and help with referee development.

Referee numbers are down again this year. Steve is still working to better understand why. Casey asked about how the referee program is affected by ADM. Steve indicated there is a new referee manual on cross-ice officiating. This is a good opportunity to teach new referees the basics and then move them into the full program.

**Registrar's Report:**

Dan Rogness presented the numbers for this year. USA Hockey's total registration is up this year for the first time in a long time. Pacific District is almost at 100% of last year, as of February 9th. It is expected the district will have an increase in players as well.

Dan also updated the board that both Donna Kaufman and Charlie Fuertsch ran unopposed for District Director. Therefore they will both be elected again for another three years. Dan has sent a letter the National office.

Mike Sullivan asked Dan about the credentials verification sheets. These are supposed to be sent to the registrar in charge of the applicable tournament.

## 2010-2011 SEASON

	No. of Associations								Unclaimed		% of Last Year Final
		Unclaimed	Paid Players	Unpaid Players	Total Players	Paid Coaches	Unpaid Coaches	Total Coaches	PC Total	Plus PC Total	
Alaska	50	757	6792	836	7628	746	16	762	8390	9147	100%
California	82	3617	16709	471	17180	1133	5	1138	18318	21935	100%
Hawaii	1	5	0	0	0	0	0	0	0	5	100%
Nevada	8	316	708	26	734	35	1	36	770	1086	117%
Oregon	9	80	654	53	707	135	1	136	843	923	99%
Washington	38	1764	5332	450	5782	497	3	500	6282	8046	101%
<b>Totals</b>	<b>188</b>	<b>6539</b>	<b>30195</b>	<b>1836</b>	<b>32031</b>	<b>2546</b>	<b>26</b>	<b>2572</b>	<b>34603</b>	<b>41142</b>	<b>101%</b>

## 2009-2010 FINAL

	No. of Associations								Unclaimed	
		Unclaimed	Paid Players	Unpaid Players	Total Players	Paid Coaches	Unpaid Coaches	Total Coaches	PC Total	Plus PC Total
Alaska	50	545	7093	785	7878	689	3	692	8570	9115
California	84	2733	17556	498	18054	1068	0	1068	19122	21855
Hawaii	1	5	0	0	0	0	0	0	0	5
Nevada	6	208	649	26	675	49	0	49	724	932
Oregon	9	83	688	30	718	135	0	135	853	936
Washington	40	1293	5694	427	6121	534	0	534	6655	7948
<b>Totals</b>	<b>190</b>	<b>4867</b>	<b>31680</b>	<b>1766</b>	<b>33446</b>	<b>2475</b>	<b>3</b>	<b>2478</b>	<b>35924</b>	<b>40791</b>

### **Risk Management:**

No report – John was not able to make the meeting.

### **Tournaments:**

Donna Kaufman recapped all the divisions and teams to date. Donna is still looking for information from a couple of the host teams. State tournaments are taking place this weekend and next. So teams should be finalized soon. Donna also reviewed the director's assignments. There have been a few changes to some schedules. Most schedule changes are minor changes. The host programs have all the hotels, trophies, etc. set-up. Donna has all the packages out.

Cullen asked about the coaches meeting for the 16 & 18 Youth Tier I meeting possibly being changed to Thursday morning. Donna stated they will still host the coaches meeting on Wednesday evening. Someone on the team's roster must be at the meeting.

Cullen also asked about the status of the 14U Tier II girls' tournament. Apparently the Nevada team decided they were not going to participate in the district tournament. Subsequently the Fairbanks team had already purchased tickets for a district tournament that will no longer be taking place. Donna will insure, in the future, she directly communicates any change in tournament brackets to both the board and all effected teams.

National Tier II format is still continuing to change. Teams are continuing to drop out. Donna presented the current conference layout for each age group. There are still discrepancies with the brackets provided by the National office. It is suggest the affiliate closely review the list and advise the National office ASAP of any discrepancies.

Steve Laing advised the High School National Tournament is full. They are still waiting on actual team that will be represented by each state.

### **Player Development:**

Bruce Urban gave an update on the boys program. He is very happy with the Rocky Mountain Register program. Alaska completed their tryouts in December and almost everyone has registered for Alaska. All the notices have gone out to the players who will move on. Alaska and Oregon have provided evaluators names. He still needs the other affiliates to provide him with this information very soon. He also thanked PNAHA and Nevada for using Rocky Mountain Register as well. Buses, hotels, etc. are all in place and commitments have been made.

Bruce also indicated it is extremely important to get correct email addresses. He had three errors from affiliates not using Rocky Mountain register. Unfortunately, this has caused some miscommunication to players.

Bruce also reviewed the cost for t-shirts to be sold at the development camp. They are still considering sweatshirts.

### **Multi-District Festival:**

Charlie recapped the structure of the multi-district camp. The district has been offered an opportunity to send a 13 year old team. The Pacific District doesn't have a 13 year old player development program. This festival is currently for 14 and 15 year olds. There isn't a 16 or 17 year old festival. The dates are July 28-31 (14 year old) and August 4-7 (15 year old). It will be held at Kent State University in Ohio.

Charlie generated a budget for the festival. It is projected to be \$485 per player, less airfare. This would include polo shirts (or some type of "wearable"). Should the team want to go a day earlier it will cost an additional \$80 per player. This is compared to \$410 from last year.

### **Female Camp:**

Margo Dreyer gave the board an update on the girls' camp. Their camp is also set. Hotels, buses, etc. are finalized. Everything is coming together. She is still looking for some coaches and evaluators. She still needs player selections from a couple of the affiliates. Otherwise, everything is going quite smoothly.

### **Player Development Tryout Policy:**

Donna Kaufman explained the requirement from the National office to have a written policy in place on the District's tryout / evaluation camps. It is also important that the players participate in the process and do not automatically get a slot into the district camp. The affiliate should play an active part in determining players advancement to the district camp.

Charlie Fuertsch presented discussion points from both the Boys and Girls Camp. Bruce Urban and Margo Dreyer review each camp respectively. The board reviewed all the points (boys and girls) and made general comments. These comments will be circulated to the affiliate presidents to be reviewed by their player development representative. This policy will be voted on at the May meeting. (see attached)

## **USA Hockey Discussion**

### **Rules:**

Donna Kaufman sent out information on the rules change proposals. One main proposal is to eliminate checking in the 12U youth division. Donna was interested in getting general feedback

from the board as to what the affiliates constituents feel. Donna believes the National office should be sending out their campaign information now to educate the hockey communities. There are a couple of different proposals on tag up. Donna asked the board to be prepared to discuss these rule proposals at the May meeting.

### **Multi-District Meeting:**

Donna Kaufman briefly identified a few topics that were discussed at the Multi-District meeting. They discussed the ADM program, governance, and youth/junior proposals. It was announced there is going to be HP program evaluation event. It will feature 100 teams and split into regions. It will take place this Sept 9-11 and 16-18. The location and brackets will be announced soon.

### **Old Business**

Anderson bios have now been submitted to Steve Laing. He will work to finalize the information so it can be published.

The Guidebook is still in the process of being revamped. Charlie Fuertsch is considering an idea to publish two books. One complete book would be published with all the policies, procedure, key information, etc. for the board members and for the affiliate boards. The second book would be a scaled down version with just key information, such as contact information, dates, and calendar of events. This would also reduce publication cost.

### **New Business**

Donna Kaufman handed the floor over to Charlie Fuertsch. Charlie explained the new by-laws, which were recently adopted, require the election of the chairperson each year. Charlie nominated Donna Kaufman. No other nominations were submitted.

**Motion was made by Casey Jorgensen, seconded by Dick Coombs and unanimously approved to elect Donna Kaufman as chairperson for one year.**

### **Appointments:**

Donna Kaufman indicated she would like to appoint Kelly Hayes to the district's position of Disabled Hockey Representative. Kelly is willing to assume this role. She has already had participated with Janice and JJ O'Connor. Kelly is out of Eugene, Oregon.

### **Dru / Charlie - UNA**

**Motion was made by Dru Hammond, seconded by Charlie Fuertsch and unanimously approved to appoint Kelly Hayes as the Pacific District Disabled Hockey Representative.**

Donna would also like to appoint an Oregon Affiliate representative to be the point person for the Bobby Freeland grant. The district treasurer would be integrally involved with this person. The representative would be responsible to collecting application and promoting the Freeland grant.

**Motion was made by Dru Hammond, seconded by Mike Sullian and unanimously approved to appoint Natalie McEwen to assume the responsibility and be the point person for the Freeland grant.**

Donna also indicated she would like to appoint Charlie Fuertsch to be the Player Development liaison and work with Bruce Urban on the development camp on behalf of the board of directors.

**Motion was made by Mike Sullivan, seconded by Dru Hammond and unanimously approved to appoint Charlie Fuertsch to server as the player liaison.**

**Future Meetings:**

The next Board of Directors meeting will be May 14, 2011 in Seattle, Washington. Dan Rogness shall advise us of the hotel arrangements. It will be at the Double Tree Suites.

**Board Member Comments:**

Donna Kaufman wanted to recognize and thank Cullen Wallace for his service to the board and wish him well. This will be Cullen's last meeting.

Charlie Fuertsch also echoed Donna's comments for Cullen. He also thanked Turi Daniels for all her hard work and welcomed the two new California registrars.

Dick Coombs also thanked Cullen for his time and service. Dick always welcomed Cullen's spirited discussions.

Cullen Wallace - has a lot of mixed emotions about leaving, but must move on for a number of reasons. He would like to see the board get back to focusing on the betterment of hockey.

Mike Sullivan indicated Nevada switched to Rocky Mountain Registrar and encourages other affiliates to do the same. It proved to be very easy and efficient. Mike had an ADM clinic in his area and encourages each person to attend if they have one in their area. He was pleasantly surprised at how good it was run.

Mike asked about the success of Courtney Welch with the growth and retention program. Cullen mentioned that they must be doing something right, as the numbers have moved up with a down economy.

**Motion was made by Steve Laing, seconded by Charlie Fuertsch and unanimously approved to adjourn the meeting at 4:19pm**

Respectfully submitted,



Kevin McNaughton

**Pacific District  
Coach in Chief  
Report  
02/12/11**

**Larry Bruyere**

**The Pacific District ran the following CEP Coaching Clinics in 2010:**

**Level I – 17 clinics – 520 coaches attended**

**Level II – 18 clinics – 434 coaches attended**

**Level III – 18 clinics – 479 coaches attended**

**Level IV – 1 clinic – 111 coaches attended**

**Total coaches attending CEP clinics - 1544**

**Our overall 2010 CEP numbers are up slightly from the previous year.**

**As you know, we are in the process of changing our CEP Program to comply with the ADM initiative. There are several significant changes that will affect the coaches and how they become certified and/or continue to be properly certified.**

- **Coaches will no longer be allowed to take multiple clinics in one season**
- **Coaches will be required to participate in a coaching clinic every season either in person to get to the next level, or on line to achieve a specific level.**
- **USA Hockey is introducing an on-line component that will allow coaches to take on-line age specific coaching clinics (that will cost approx \$10) and coaches will be required to take those on-line courses as they move up the ladder with their coaching.**
- **The USA Hockey website has an FAQ section in the coaching section that answers most of the questions that are being asked currently. I should have detailed information after the CIC Meeting that will take place in April.**
- **Each District will be sending their respective CEP Instructors to a seminar later this Summer to deliver the information regarding how the respective clinic material will be delivered as well as the clinic material itself. Rest assured there will be a certain amount of confusion going forward, but the FAQ section on the website will be updated as the new questions come in.**
- **What is the Pacific District's position on the ADM Program as it relates to cross-ice hockey and Mite travel hockey relative to the coaching program.**



Pacific District Girls'/Women's Report  
 Reno, Nevada  
 February 12, 2011

1. Women's Over 30 Tournament – This tournament will be transferred to the Adult Recreational National Tournaments (along with the 40 & Over, and 50 & Over) by 2012 if possible, if not by 2013.

2. 2011 Girls' National Camp Allocations

Girls' 17 Player Development Camp (19 Players per Team; 7D, 10F, 2G) 4 teams				
Birth Year	Defense	Forward	Goalie	Total
'94	2	3	0	5
Girls' 16 Player Development Camp (17 Players per Team; 6D, 9F, 2G) 6 teams				
Birth Year	Defense	Forward	Goalie	Total
'95	3	4	0	7
Girls' 15 Player Development Camp (17 Players per Team; 6D, 9F, 2G) 6 teams				
Birth Year	Defense	Forward	Goalie	Total
'96	4	3	1	8
Girls' 14 Player Development Camp (17 Players per Team; 6D, 9F, 2G) 6 teams				
Birth Year	Defense	Forward	Goalie	Total
'97	3	4	1	8

Girls' Select 17 (1994) Player Development Camp St. Cloud State University – St. Cloud, MN June 24 – June 30	Girls' Select 16 (1995) Player Development Camp St. Cloud State University – St. Cloud, MN June 24 – June 30
Girls' Select 15 (1996) Player Development Camp The Sports Centre – Rochester, NY July 21 – July 27	Girls' Select 14 (1997) Player Development Camp The Sports Centre – Rochester, NY July 21 – July 27

3. International Girls Hockey Day – Date in October TBD More information will be forthcoming.
4. Female ADM Liason – 11 of the 12 Districts have assigned a female specific liason to be the contact point for Michelle Amidon.
5. Player Development Goaltender Selection Process – The National office will continue to be responsible for selecting goaltenders that will attend the Girls' 16 and 17 Select camps. Recommendations from each District as to which goalies are deserving of a spot at their respective camps will be noted on the goalie evaluation form (created by USA Hockey). Every goaltender will be evaluated using these forms – they will be extremely instrumental in the selection process.

In Summary: The timeless dedication exhibited by all involved with the female hockey programs in our District is immeasurable. I thank all the volunteers who have helped in making these programs the best ever for our female athletes.

Submitted by: Margo Dreyer

## Pacific District Boys Player Development Policy

- Ultimate goal is to identify and select the best players from the Pacific District regardless of where they are playing to move forward to the National Camps. A player must be a legal United States citizen in order to participate in any player development camp/tryout.
- A player is considered a Pacific District player if his permanent residence is in one of the Pacific District Affiliates and plays within the District, plays in another USAH District or in another country.
- Allocations for each Affiliate to the District Camp are to be presented by the Pacific District Player Development Administrator and approved by the Pacific District Board at each fall meeting.
- Each Affiliate is required to have a camp/tryout at every age level for which USA Hockey has a National Camp. The format of these camps/tryouts is to be presented to the Pacific District Board at the fall meeting.
- Every Affiliate must use USA Hockey approved registration software for its' camp/tryout.
- The Affiliate camp/tryout is to occur no later than the last full weekend of January.
- Selections, including alternates, from the camps/tryouts are to be emailed to the Player Development Administrator no later than seven (7) days after the conclusion of the camps/tryouts.
- District camp/tryouts must be completed by the second full weekend of May.
- Injured players who are not able to attend the Affiliate camp/tryout are to be evaluated by the Affiliate to be included or excluded from the Affiliate's selection list. This same process should be used for any player that resides within the district but plays in another USAH District or another country.
- The list of injured and/or district players playing elsewhere that did not make the Affiliate's selection list is to be forwarded to the Player Development Administrator. This will assist the Player Development Administrator in ensuring that a player/parent does not attempt to circumvent the decision of the Affiliate.
- The Player Development Administrator retains the ability to invite players to the District Camp that are playing outside the district and did not contact their home Affiliate prior to the Affiliate's camp/tryout.
- Any player is permitted to tryout in only one Affiliate.
- Players playing within the district must tryout in the Affiliate where they are playing.
- Players that are playing outside the district and not able to attend the Pacific District Camp can request a direct spot on the district list going forward to the National Camp. The Player Development Administrator will assist this player in arranging for him to receive a tryout in the Affiliate or District where he is playing. The evaluation of this tryout will be used during the District Camp when the selection process is made. There is no guarantee that a player will be given a spot to the National Camp regardless of his prior years' performance.
- Each Affiliate will provide one evaluator per age group. They can use the same evaluator for each age group if they so choose. Additional evaluators may be added from the USAH National Office. Each evaluator will have one vote during the selection process. The decision of the evaluation team

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is final and no changes can be made to the list. The [Player Development Administrator](#), or his designee will be the chair of each evaluation age group.

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- Team Leaders are staffed by the Affiliates as follows:

Alaska – 4, 1 per age group

California – 4, 1 per age group

Washington – 4, 1 per age group

Nevada – 2, 1 per two age groups

Oregon – 2, 1 per two age groups

- Additional Support staff will be determined by the [Player Development Administrator](#),

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- [Player Development Administrator may grant reasonable exceptions to this policy.](#)

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These requests generally come from a player who has been selected in prior year(s) by the district to attend a national camp but are unable to attend the District Camp. An example is a player who may be attending a prep school and a conflict arises with the school.