

**Pacific District  
Board of Directors Meeting  
February 23, 2013**

A meeting for the Pacific District of USA Hockey was held on Saturday the 23<sup>rd</sup> day of February 2013, at the Silver Legacy Hotel in Reno, Nevada.

Madam Chair Donna Kaufman called the meeting to order at 9:01 AM and welcomed everyone. Donna started off with introduction. All parties introduced themselves.

The following persons were present: Gordon Brown, Charlie Fuertsch, Jon Gustafson, Dru Hammond, Donna Kaufman, Steve Laing, Natalie McEwen, Dan Rogness, Mike Sullivan, Darryl Thompson, and Secretary Kevin McNaughton.

The following guests were present at the meeting: Larry Bruyere – Coach-in-Chief, Steve Stevens – Referee-in-Chief, Kellie Hays – Disabled Hockey, Kris Knauss – Player Development Administrator, Wendy Goldstein –Southern California Associate Registrar, Vada Burrow – Northern California Associate Registrar, and Nancy Hodge – Coaching Education Program Administrator

The chair asked for changes to the agenda.

Future Meetings - Discuss the May meeting date  
New Award

**Minutes:**

**Motion was made by Steve Laing, seconded by Charlie Fuertsch, and unanimously approved the minutes from the Seattle meeting of October 27, 2012.**

**Treasurers Report:**

Charlie Fuertsch thoroughly reviewed the District's financial reports that he emailed to all board directors prior to the meeting. Charlie reviewed the balance sheet, profit & loss statement, bank account reconciliation, block grants, development camps, Freeland Grant, Kent Festival, operating expenses, and tournament fees. He also reviewed any unspent block grant funds. He also reminded the affiliates; the district will no longer be involved in filing block grant funds at the end of this fiscal year. It will be up to each affiliate to handle their own block grants.

Charlie has received almost all the District tournament fees and has sent \$16,000 to the appropriate associations which are hosting the events. Any outstanding tournament fees are currently in the mail to Charlie.

Darryl asked a couple of questions about the referee budget amounts and if the outstanding referee checks were included in the \$1,700. Charlie confirmed they were included in the \$1,700.

**Motion was made by Darryl Thompson, seconded by Jon Gustafson and unanimously approved to accept the treasurer's report as presented.**

**Block Grants**

Charlie Fuertsch advised the affiliate presidents need to get all their receipts and reports to him by the middle of April, so he can submit to the National Office. This year's report is due to Jim

Smith by May 1<sup>st</sup>. Starting September 1<sup>st</sup> the block grant program will be handled by each affiliate. Jim Smith should send each affiliate the report and documentation for the upcoming season by the middle of March. Affiliates will be responsible to submit your budget to Jim Smith by the middle of May. Kellie Hays asked about activities that might take place in the summer, after the report is due. Charlie indicate it is simply notated on the current report and the receipts are turned in with a following report.

Steve Laing shared with the board comments for supporting district activities from future block grants as discussed during their Affiliate President's meeting. The affiliates will contribute 10% of their affiliate block grants toward district activities. This next season year it will represent approximately \$12,053. Previously the Affiliate Presidents would decide on the district activities to fund. Sections such as coaching, referees, and girls/women programs have funding direct from the national office. The Affiliate Presidents have chosen these groups will probably not be part of the district block grant programs in the future. The Affiliate Presidents would like to fund other district programs and the full board of directors will approval.

The approximate contributions for next season from each affiliate would be:

Alaska	\$2,320
California	\$6,900
Nevada	\$ 326
Oregon	\$ 242
Washington	\$2,200

Darryl Thompson asked about the safe sport budget and if it will be a continued request. Steve would like to keep it as a line item budget in case there's a need to investigate an issue or provide additional training. Steve also indicated he still has receipts to turn in for current Safe Sport activities.

Charlie also discussed the Bobby Freeland grant. The district has currently spent \$10,500 for five different grants. Charlie indicated we had \$2,000 left in the budget. Natalie has received an additional request. The application program wasn't closed. There are a couple of mechanism to handle the funding of this request. Dru suggested we ask them to resubmit for the 2013-2014 season. Steve Laing suggested the board consider funding now though potential balance in the fund, as most organizations do not submit all their reimbursement receipts in a timely manner.

**Motion was made by Steve Laing, seconded by Mike Sullivan and unanimously approved the Bobby Freeland Grant fund request of \$2,500 from Children's Hospital Adaptive Sports sled hockey for out of Fresno.**

There was a discussion on how the funding would be handled either through this year's funds or as part of next year's block grant process. As well, the web-site needs to be updated to reflect this last year's program is now closed. All new grant applications will be considered in next season's grant funding.

**Motion was made by Charlie Fuertsch, seconded by Mike Sullivan and unanimously approved to pay for all of our Bobby Freeland grant funds this year; to the extent of submitted expenses, start with a clean slate of funding next season, and close out this year's submissions on the web-site.**

The board can continue to accept requests; however, funds will not be available until September 1, 2013 for the 2013-2014 season. Natalie McEwen suggested we need a defined timeline so it is more easily understood. There was a lot of discussion on the potential programs and opportunities out in the hockey community which may request funding from the Bobby Freeland grant funds. Natalie will put together an optimal application and schedule process. She will present at the next meeting.

## **Reports**

### **Coaching Program:**

Larry Bruyere presented highlights of the CEP Program Revision in a Power Point presentation. There was also discussion on coaching completion deadlines and suspension rules if coaches are on the bench without their proper certification. Affiliates are responsible for the implement consequences and insure their associations abide accordingly. Larry Bruyere also presented his coaching report. (See attached)

Steve Laing asked if the on ice component of safe sport will affect the coaching program. Larry is unsure at this time. Steve indicated communication is critical. Some coaches do not even know about the Safe Sport program yet. There is a need to communication the details throughout all associations, leagues, and clubs.

There was a coaching survey set out earlier this year. There were two main issues they received feedback on. Coaching materials do not address women's hockey very well and the coaching process has become too bureaucratic. The average hockey dad cannot coach their child.

### **Alaska Report**

Rick Trupp was not able to attend the meeting. He provided a written report (See attached).

### **Female Hockey:**

Margo Dreyer was not able to attend the meeting. She submitted a written report (See attached). Darryl Thompson reviewed the girl's district camp planning is going well. Margo has the transportation set up and the USA Hockey meal plan has been submitted to the caterer. The girls' showcase is set for April this year. There are still five player slots available for this team.

Jon Gustafson reminded everyone the Girls' National tournament will be in San Jose and Women's National Tournament in Oakland. This the largest tournament they have ever hosted.

Charlie asked about the comment in Margo's report on Kent State multi-district camp. Darryl was unsure of the comment and will follow-up.

### **Officials Report:**

#### **Pacific District**

Steve Stevens updated the board on the status of the Pacific District Officials program. He will be hosting a mini female officiating clinic at the girls evaluation camp. DOS will be held in San Jose, but the date has not been determined yet.

Steve has been selected to sit on the officiating subcommittee for retention of officials. This involves the survey many of you replied to earlier in the year. They are working on finding reasons for the decrease in the number of officials. They have had their initial conference call

and are now putting together methods and programs to address the downturn in participation. Number are down this year and they are trying to understand why.

USA Hockey has made changes as to how they distribute funds collected from officials at registration. It has caused some confusion and a fair amount of discussion. This change was not understood or accepted very well.

State and/or affiliate tournaments are under way and final selections for tournaments will soon be selected. Woman's Tournament in Vacaville is scheduled and ready. This is a very small event. Steve will be attending the Girl's Tournament in Anaheim and is making final selections for officials at this time.

Our district is hosting the largest National Tournament to date this year with the Girls' and Woman's National Tournament on the same weekend in Oakland, Fremont and San Jose. Steve has been selected as the Officiating Director of the girls' event, held in San Jose and Fremont. Chris Milles will be the Officiating Director of the woman's event in Oakland. He is working with the National Office making final selections and arrangements at this time.

### Alaska Report

Chris Milles was not able to attend the meeting and did not submitted a report.

### Registrar's Report:

Dan Rogness shared with the board the registration summary.



### USA Hockey Registration Summary

Season: 2011-2012

USAH Data as of: 02/18/2013 12:48 PM MST

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Affiliate	Assoc	Unclaimed	Players & Unclaimed			Coaches			P + Uncl + C Total	Youth P/C	PPR	CPR	ERP	Other
			Paid	6&U	Total	Paid	Unpd	Total						
ALASKA	51	542	7773	898	8671	716	13	729	9400	6	965	21	49	190
CALIFORNIA	81	3833	25014	828	25842	1367	3	1370	27212	7	2912	174	80	456
HAWAII	1	8	7	1	8	0	0	0	8	**	0	0	0	0
NEVADA	8	11	1050	56	1106	140	1	141	1247	2	66	4	5	12
OREGON	8	158	824	73	897	134	3	137	1034	4	17	2	5	32
WASHINGTON	42	1242	7185	546	7731	612	3	615	8346	5	371	26	40	112
<b>Totals</b>	<b>191</b>	<b>5794</b>	<b>41853</b>	<b>2402</b>	<b>44255</b>	<b>2969</b>	<b>23</b>	<b>2992</b>	<b>47247</b>	<b>6</b>	<b>4331</b>	<b>227</b>	<b>179</b>	<b>802</b>



### USA Hockey Registration Summary

Season: 2012-2013

USAH Data as of: 02/21/2013 03:23 PM MST

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Affiliate	Assoc	Unclaimed	Players & Unclaimed			Coaches			P + Uncl + C Total	Youth P/C	PPR	CPR	ERP	Other
			Paid	6&U	Total	Paid	Unpd	Total						
ALASKA	49	666	7247	933	8180	674	8	682	8862	5	701	46	47	214
CALIFORNIA	84	3720	22052	786	22838	1127	3	1130	23968	6	2549	158	83	531
HAWAII	1	4	4	0	4	0	0	0	4	**	0	0	0	0
NEVADA	7	353	1106	57	1163	44	1	45	1208	7	17	1	4	15
OREGON	9	255	1174	85	1259	138	1	139	1398	4	40	1	6	51
WASHINGTON	40	947	6861	536	7397	531	1	532	7929	5	333	19	37	103
<b>Totals</b>	<b>190</b>	<b>5945</b>	<b>38444</b>	<b>2397</b>	<b>40841</b>	<b>2514</b>	<b>14</b>	<b>2528</b>	<b>43369</b>	<b>6</b>	<b>3640</b>	<b>225</b>	<b>177</b>	<b>914</b>

Dan also handed out registration numbers specific to each state. It has the breakdown of their associations. Cyber sport is going to be a web-based program. There will be a pilot program this coming year. There will need to be some established procedures and specific security sign-ons.

### **Risk Management:**

John Silberstein wasn't able to make the meeting and did not submit a report. John should make the next meeting in Seattle.

### **Safe Sport:**

Steve Laing indicated he made a presentation at the Mid Annual town hall meeting in Orlando. He passed around a copy for review. He indicated there were supposed to be on-line modules for safe sport training. USA Hockey is revamping how they will get these training modules updated and available soon.

There has been some work on the Safe Sport handbook. CAHA has built a PowerPoint presentation for the handbook. This is a breakdown of the handbook and not specific training. USA Hockey will be using this presentation to share with other districts. Steve has participated in training with different affiliates. It's important to get this information disseminated to local associations and clubs. He will be presenting in Alaska during the District Tournament. Steve does not have any information about the on-ice portion of the Safe Sport Program.

The Safe Sport program is in effect and should be utilized accordingly and immediately. There are certain requirements that will be required in the 2013-2014 season, but the program is currently in effect.

Dru Hammond discussed the issues with Axiom and making sure the proper back ground checks are in place and the right allocation of personnel as addressed by the Safe Sport program. Steve reminded everyone if they have any questions or need support, please feel free to give him a call.

### **Disabled Hockey:**

Kellie Hays attended the meeting and presented her report to the board. (See attached) Charlie shared information about the Jr. Reign's program promotion not sharing any type of credit for USA Hockey, the Pacific District, or the Bobby Freeland Grant

### **Tournaments:**

Donna Kaufman presented her tournament report. (See attached) Donna had shared all the divisions and team breakdowns at our prior meeting, but she still had team adjustments late in the process. This has unfortunately caused changes in the schedules. Affiliates need to insure team declarations are clearly defined.

Dan Rogness advised he has the links for the National tournaments. When your affiliate teams advance, please get with Dan and he will immediately provide you with tournament information.

Charlie Fuertsch provided a quick calculations on officials travel. The average would be \$125 increase per team. This is not for a specific tournament, but just an estimated average.

Gordon Brown advised the board that one of the PNAHA teams had to modify their travel plans for their coach due to the change in the tournament schedule. Gordon indicated the program is requesting a refund on the fees encountered by their coach for the airline changes they had to make due to the schedule change.

**Motion was made by Gordon Brown, seconded by Jon Gustafson and unanimously approved to reimburse Bill Davis \$200 for fees charges by airline to accommodate changes in the tournament schedule.**

Donna also reminded everyone that starting 2015 National Tournaments will be a 16 team format.

#### High School Nationals

Steve Laing shared the high school tournament has been trying to get to 24 teams for this year's tournament, and appears they have all slots filled this year. The 2014 National High School tournament will be in Omaha, Nebraska. The High School section denied Washington application solely based on their request to participate was well past the deadline.

Steve also briefly discussed federation rules will not impact teams should they participate in the American High School Showcase. He also reminder everyone that April 10-14 is the Girl's Showcase.

#### **Player Development:**

##### Boy's Camp

Charlie Fuertsch introduced Kris Knauss. Kris indicated the camp will be May 2-5 in San Jose. He still needs evaluators and team leaders from a couple of affiliates. Kris also noted the USHL Combine is the same date as our camp. It is also the same weekend as the American College Hockey Coaches meeting. Jon Gustafson is helping and has the San Jose Shark's trainer working with off-ice sessions. Everything appears to be coming along nicely. Kris noted one evaluator for multiple age groups will not work, as there are four sheets of ice with different age groups on the ice at the same time.

There is also information on the web site about the camp, schedules, etc. Steve Stevens suggested having a sports nutritionist participate in the camp. Kris is working to keep the kids busy during the camp.

##### Girl's Camp

Charlie Fuertsch confirmed with Margo that the Kent State multi-district is an individual player opportunity and not a district team function.

#### **USA Hockey Discussion**

Donna Kaufman briefly discussed USA Hockey rules coming up in June. Everyone should be getting the information directly from the National Office if you don't already have it. Please be prepared to discuss at the May meeting. Rules the youth council would like the districts and affiliates to key in on are rules 18, 34, 42, 89a, b, and c, & 103.

#### **Old Business**

Dru Hammond updated the board the District is now using League Athletics as its web-site provider. Dru is always willing to update and help the different section build their pages. Kris Knauss is doing a great job keeping information on the site for player development. Steve Stevens is also talking to Dru about putting the officials page on the District's web-site.

The site now has links to some of the tournament sites. Dru currently has the girls tournament built into the USA Hockey site and will link directly to it. The Alaska tournament site will be on Points Streak. Dru will link to the tournament site once the pages are established.

## New Business

### 8U Waivers

Donna Kaufman wanted to visit with the Affiliate Presidents on the subject of 8U waivers and see where they stand. PHANA is working with the National Office and is on target get their waiver in on time. CAHA is complete and their request has been approved. OSHA is not asking for any waivers. NAHA needs to revisit the issue. They have not done anything yet. ASHA is working on it. They plan to have something after their April meeting.

### New Award

Donna Kaufman shared with everyone the district recently lost the key founder of the organization, Gust Haugen. There have been some discussion around an award that would be a district award from a “District Vision” perspective. There was discussion that the award will be focused toward district leadership. This is in no means to diminish the Andy Anderson award.

**Motion was made by Steve Laing, seconded by Charlie Fuertsch and unanimously approved to develop the Gust Haugen Pacific District award.**

**Motion was made by Donna Kaufman, seconded by Mike Sullivan and unanimously approved Frank Lang as the first recipient of the Gus Haugen Pacific District award.**

Steve Laing suggest the award might be different than the plaques present to the Anderson award. Possibly a nice crystal or glass style award.

### Affiliate Presidents Report

Steve Laing present the recipients of the 2012-2013 Anderson awards.

- Andy Anderson Award – Darlene Tragis
- Pete Anderson Award – Doug Gillam
- Dempsey Anderson Award – Larry Cahn

The Affiliate Presidents also discussed the District Registrar position. The Affiliate Presidents will present the following recommendations to the National Office of Wendy Goldstein, Connie Hardwick, and Dru Hammond. The National office will make the final selection.

They also discussed some of the rule changes of the board. There was also discussion about rules for tournament locations. The rules indicate you must have a team in the division you plan to host.

Steve Laing will continue to chair the Affiliate Presidents. It was a really good meeting which facilitated great conversation.

### Election of Chair

Donna Kaufman recognized Charlie Fuertsch.

**Motion was made by Charlie Fuertsch, seconded by Darryl Thompson and unanimously approved Donna Kaufman to be chair for another year.**

### Staff Positions

Donna discussed the issue of receiving resumes for the position of Secretary, Treasurer, Girls’/Women, and Disabled Hockey. It is healthy to review these positions. They will be reviewed and discuss in May meeting. There was discussion about the different positions and

why there isn't a Youth or Junior type position. These position already have councils, USA Hockey requested districts provide these other positions.

#### USA Budgets

Donna Kaufman requested personnel with USA Hockey budgets (i.e. CIC, RIC, GW, etc.) share a copy of their yearly budgets with the District Board of Directors. This is for educational information so there's a better understanding of funding allocations. Darryl Thompson indicated he will insure the Alaska RIC and CIC participate with this request.

#### **Future Meetings:**

Annual Meeting – June 1<sup>st</sup> in Seattle, WA. It will be at the Double Tree Suites in Seattle, Washington. Dan Rogness will send out the notification.

Annual Congress meeting will be June 5 – 8 in Colorado Spring.

#### **Board Member Comments:**

Mike Sullivan – Nevada switched their website over to League Athletics. Only three sheets of ice in Nevada isn't helping the programs. Selects tryouts were only last week due to ice availability. There may be a fourth sheet of ice in Vegas if the economy continues to improve.

Darryl Thompson – There will be a Safe Sport workshop in Anchorage, Alaska during the District Tournaments. This will be on March 8<sup>th</sup> at 7pm. Affiliates, please encourage your team coaches to participate in this workshop. Alaska has a new person helping on their web-site and good information is being published.

Steve Stevens – Looking forward to the all the upcoming tournaments.

Larry Bruyere – Looking forward to expanding the Coaching Educations Program.

Jon Gustafson – Looking forward to the District evaluations camp.

Kellie Hays – Thank you all for the help and glad to have Disabled CIC.

Dan Rogness – Shared some additional information on Cyber Sport. It was proposed to the group that a new aspect of the software will allow for an easy way to manage rosters in the 2014-15 season. The idea was well received and will be developed for use. All agreed that Roster player signatures will need to be eliminated and the replacement will be a form completed by the Head Coach or the responsible party for a team who is in charge of player adds and drops. The form will state that any player added or dropped has been so with that player's knowledge and consent. In conjunction with this project we'll also be working to develop a web based Cyber Sport and Admin Tool. These changes are still in the early development stage.

Vada Burrow – Asked what are the tournament hotels for the District tournaments in Alaska. Donna Kaufman will check and follow back.

**Motion was made by Darryl, seconded by Natalie and unanimously approved to adjourn at 2:58pm.**

Respectfully submitted,

Kevin McNaughton